

The Organizational meeting was held January 5, 2010 at Hutchinson Hall, Town of Newark Valley at 7:00 pm.
The following were

PRESENT: Stuart Yetter, Supervisor
Donald Thomas, Councilman
Daniel Cheresnowski, Councilman
Joe Tomazin, Councilman
Ronald Graham, Councilman

Also Present: Del Mock and Charlie Morgan.

Supervisor Yetter called the meeting to order.
Supervisor Yetter led all in the Pledge of Allegiance.

**Town of Newark Valley
2010 Organizational Meeting Resolutions**

Resolution #1-2010

Appointments

On a motion offered by Councilman Graham and seconded by Councilman Tomazin:

Be it resolved the following appointments to remain in effect until the 2011 Town Board Organizational Meeting, unless rescinded by the Town Board:

Deputy Town Supervisor – Daniel Cheresnowski
Town Bookkeeper – Cheryl Galluzzo
Legal Services – Firm of Levene, Gouldin & Thompson
Town Records Officer – Barbara Mock, Town Clerk
Town Assessor – Christina Raison
Deputy Town Clerk – Jane Locacio
Tax Collector – Barbara Mock
Deputy Tax Collector – Jane Locacio
Dog Control Officer – Delbert Mock
Dog Enumerator – Delbert Mock
Code Enforcement Officer – Thomas Larson
Fire Marshal – Dennis Liebe
Town Court Clerk – Yvonne Tuetken
Town Historian – Shirley Callahan
Registrar of Vital Statistics – Barbara Mock
Deputy Registrar of Vital Statistics – Jane Locacio
Representative to Tioga County Council of Governments – Stuart Yetter

Councilman Tomazin – AYE
Councilman Graham – AYE
Councilman Cheresnowski – AYE
Councilman Thomas – AYE
Supervisor Yetter – AYE

MOTION CARRIED

Resolution #2-2010

Salaries

On a motion offered by Councilman Cheresnowski and seconded by Councilman Thomas:

Be it resolved that the Town Board of Newark Valley has authorized the Town Supervisor to pay the salaries adopted in the 2010 Town of Newark Valley Budget in the following intervals:

- Councilman (4) – \$2950 annually, paid \$1475 in June and \$1475 in December
- Town Justices (2) - \$7380 each, annually, paid monthly
- Court Clerk - \$7152 annually, paid monthly
- Supervisor - \$9840 annually, paid monthly
- Town Clerk - \$12,360 annually, paid monthly
- Tax Collector - \$3216 annually, paid monthly January – June
- Deputy Tax Collector - \$948 annually, paid monthly January – June
- Deputy Town Clerk - \$3564 annually, paid monthly
- Town Assessor - \$14,340 annually, paid monthly
- Dog Control Officer - \$5244 annually, paid monthly
- Dog Enumerator - \$2796 annually, paid monthly
- Code Enforcement Officer - \$10,800 annually, paid monthly
- Fire Marshal - \$5328 annually, paid monthly
- Highway Superintendent - \$44,824 annually, paid bi-weekly
- Highway Dept. Secretary - \$9.50 hr., paid bi-weekly
- Town Hall Secretary - \$9724 annually, paid bi-weekly
- Town Bookkeeper - \$8710 annually, paid bi-weekly
- Registrar of Vital Statistics - \$432 annually, paid monthly

- Councilman Tomazin – AYE
- Councilman Graham – AYE
- Councilman Cheresnowski – AYE
- Councilman Thomas – AYE
- Supervisor Yetter – AYE

MOTION CARRIED

Resolution # 3-2010

Payment of Utility Bills

On a motion offered by Councilman Tomazin and seconded by Councilman Cheresnowski:

Be it resolved that the Town Board of Newark Valley hereby authorizes the Town Supervisor to pay utility bills prior to audit.

- Councilman Tomazin – AYE
- Councilman Graham – AYE
- Councilman Cheresnowski – AYE
- Councilman Thomas – AYE
- Supervisor Yetter – AYE

MOTION CARRIED

Resolution # 4-2010

Regular Board Meetings

On a motion offered by Councilman Thomas and seconded by Councilman Graham:
Be it resolved that the Town Board of Newark Valley has determined that it will conduct its regular meeting on the third Tuesday of each month. The first Tuesday of each month will be reserved for work sessions on a regular monthly basis. These will be regular Board meetings with no bill paying or privilege of the floor sessions.

Councilman Graham – AYE
Councilman Tomazin – AYE
Councilman Cheresnowski – AYE
Councilman Thomas – AYE
Supervisor Yetter – AYE
MOTION CARRIED

Resolution # 5-2010

Official Banks

On a motion offered by Councilman Graham and seconded by Councilman Cheresnowski:
Be it resolved that the Town of Newark Valley has determined that the following banks as the Town’s official banking institutions until the 2009 Town Board organizational meeting:

NBT – Newark Valley Branch
Chemung Canal Trust Company – Owego
Tioga State Bank – Owego

The Town Supervisor may also establish CD’s, Money Market Funds, or Government Savings Accounts at any of these banks to maximize interest earnings consistent with the Town’s investment policy and municipal laws.

Councilman Graham – AYE
Councilman Tomazin – AYE
Councilman Cheresnowski – AYE
Councilman Thomas – AYE
Supervisor Yetter – AYE
MOTION CARRIED

Resolution # 6-2010

Official Newspaper

On a motion offered by Councilman Tomazin and seconded by Councilman Graham:
Be it resolved that the Town Board of Newark Valley has determined that the Tioga County Courier in Owego, NY as the Town’s official newspaper. The Town Board may, at its discretion, authorize the Town Clerk to publish in additional newspaper in general circulation within the Town.

Councilman Graham – AYE
Councilman Tomazin – AYE
Councilman Cheresnowski – AYE
Councilman Thomas – AYE
Supervisor Yetter – AYE
MOTION CARRIED

Resolution #7-2010

Official Radio Stations

On a motion offered by Councilman Cheresnowski and seconded by Councilman Tomazin:

Be it resolved that the Town Board of Newark Valley has determined that the town's official radio stations will be WNBF 1290 AM and WHWK 98.1 FM in Binghamton.

Councilman Graham – AYE
Councilman Tomazin – AYE
Councilman Cheresnowski – AYE
Councilman Thomas – AYE
Supervisor Yetter – AYE

MOTION CARRIED

Resolution #8-2010

Town Tax Money

On a motion offered by Councilman Thomas and seconded by Councilman Cheresnowski:

Be it resolved that the Town Board of Newark Valley hereby authorizes the Town Tax collector to pay increments of \$50,000 of town tax moneys received, to the Town Supervisor, until the total budget requirement is fulfilled.

Councilman Graham – AYE
Councilman Tomazin – AYE
Councilman Cheresnowski – AYE
Councilman Thomas – AYE
Supervisor Yetter – AYE

MOTION CARRIED

Resolution # 9-2010

Annual Report

On a motion offered by Councilman Tomazin and seconded by Councilman Cheresnowski:

Be it resolved that the Town Board of Newark Valley hereby authorizes the Town Supervisor to submit to the Town Clerk a copy of the Town's Annual Report to the State Comptroller, in lieu of a separate financial report per Town Law, Section 29 (10-a).

Said report to be filed within sixty days of the close of the Town's fiscal year, unless an extension is granted by the State Comptroller's office, in which case with one hundred twenty days of the close of the fiscal year.

Councilman Graham – AYE
Councilman Tomazin – AYE
Councilman Cheresnowski – AYE
Councilman Thomas – AYE
Supervisor Yetter – AYE

MOTION CARRIED

TOWN OF NEWARK VALLEY
2010 COMMITTEE ASSIGNMENTS

Oversight Committee

Purpose: To audit the town's financial records on a semi-annual basis January & July and report any findings to the Town Board.

Committee Members:

Audit #1 – Supervisor Books – Councilman Tomazin, Councilman Thomas
Justice & Town Clerk Books – Councilman Cheresnowski, Councilman Graham

Audit #2 – Supervisor Books – Councilman Cheresnowski, Councilman Graham
Justice & Town Clerk Books – Councilman Tomazin, Councilman Thomas

Ordinance Committee

Purpose: Work with Town Planning Board to review and update local laws.

Committee Members: Councilman Thomas, Councilman Graham

Highway Committee

Purpose: To ensure open lines of communication are maintained between the Highway Department and the Town Board. In the absence of the Town Highway Superintendent, provide monthly report to the Town Board as to the status of highway projects, equipment, etc.

Committee Members: Councilman Cheresnowski, Councilman Thomas.

Records Management Committee

Purpose: To ensure the Town records are maintained in a manner, which makes the most efficient use of available storage space, protects the integrity of the documents, and keep the Town of Newark Valley in compliance with the law.

Committee Members: Councilman Graham, Councilman Tomazin

Assessment Committee

Purpose: To review Building Code Reports and Tax Rolls to verify new buildings are being assessed and added to tax rolls.

Committee Members: Councilman Tomazin, Supervisor Yetter

Code Department Liaison Committee

Purpose: To work with the Code Enforcement Officer to improve Town Codes and performance of the Code Enforcement Officer.

Committee Members: Councilman Cheresnowski, Councilman Tomazin

Dog Control Liaison Committee

Purpose: to keep lines of communication open between the Dog Control Officer and the Town board and ensure that dog issues are handled.

Committee Members: Councilman Thomas, Councilman Graham

TOWN OF NEWARK VALLEY 2010 OBJECTIVES

HUMAN RESOURCES

To recruit and obtain qualified personnel for all vacant positions, and to retain incumbents such that the Town of Newark Valley has 0% vacancies at the close of 2010. This will include developing a file of applicants prior to a vacancy existing.

FINANCIAL

To manage appropriations to 2010 budget amounts. Develop procedures for tracking Highway Department invoices, materials, parts and fixed assets. Track project costs, per mile road costs and vehicle expenses. To work towards being ready for proposed new Accounting Standards.

PLANNING

Work with the Town Planning Board to update codes.

TOWN MANAGEMENT

To review transportation and equipment needs of the Town Highway Department and develop plan for phasing out and replacing older machinery, including necessary funding requirements. Emphasis should be placed on replacing existing machinery with multipurpose equipment; and on consolidation of services with neighboring communities.

BUILDING MAINTENANCE AND CAPITAL IMPROVEMENT

Explore the possibility of salt storage facilities and to best utilize our facilities.

INTERMUNICIPAL COOPERATION AND CONSOLIDATION

Investigate areas that may yield financial savings through cooperation or consolidation.

ITEMS OF INTEREST TO BOARD MEMBERS

Resolution #10-2010

Justice Training

On a motion offered by Councilman Tomazin and seconded by Councilman Graham, the Town Board authorizes Justice John Schaffer to attend training March 5 & 6, 2010.

Councilman Graham – AYE

Councilman Cheresnowski – AYE

Councilman Thomas – AYE

Supervisor Yetter – AYE

MOTION CARRIED

Code Enforcement

Tom Larson Code Enforcement Officer requested permission to attend a week long training session in Syracuse in April at a cost exceeding \$700.00. The Board wants him to check other options for the training. Supervisor Yetter said he would talk with him about this.

Planning Board

Hans Peeters said there was no meeting in December because of Christmas.

There was a discussion about flu shots.

Dog Control

Del Mock said that things were going ok. He said he hoped the dangerous dog case would be resolved next week.

Village Water

Councilman Tomazin asked how the village water problem was coming. Supervisor Yetter said he will write a letter to the residents about a shut off date of next Spring and make sure they understand there is no town water district so they can schedule for their wells being drilled. There has been nothing from Golden Lanes, but there is concern about them. Supervisor Yetter said he would write Mr. Frandsen.

There was a discussion about Golden Lanes.

A motion was offered by Councilman Tomazin and seconded by Councilman Cheresnowski to adjourn the meeting at 7:25 p.m.

The next meeting is January 19, 2010.

Respectfully submitted,

Barbara S. Mock
Town Clerk