

A regular meeting was held June 20, 2017 at Hutchinson Hall, Newark Valley at 7:00 P.M. The following Board members were

**PRESENT:**

Stuart Yetter, Jr., Supervisor  
Tim Dalton, Councilman  
Joe Tomazin, Jr., Councilman  
Warren Smith, Councilman  
Dan Cheresnowski, Councilman

**Also Present:**

Charlie Morgan; Jared Mack, Levene, Gouldin, & Thompson, Attorneys to the Town; Charles Meade, Highway Superintendent; Denise Liske, Dog Control Officer; Sue Meade; Steve Crossen; and Tom Larson, Code.

**Meeting Called To Order**

Supervisor Yetter called the meeting to order at 7:00 P.M.

**Pledge of Allegiance**

Supervisor Yetter led all in the Pledge of Allegiance.

**Approval of Board Meeting Minutes for May 16, 2017**

**Resolution #60-2017**

**Approval of Town Board Meeting Minutes for  
May 16, 2017**

On a motion offered by Councilman Smith and seconded by Councilman Cheresnowski, the Town Board approved the Meeting Minutes for May 16, 2017 as submitted.

Councilman Dalton - AYE  
Councilman Tomazin - AYE  
Councilman Smith – AYE  
Councilman Cheresnowski - AYE  
Supervisor Yetter - AYE

**Motion Carried**

**Privilege of the Floor**

Supervisor Yetter opened Privilege of the Floor.  
There were no comments.  
Privilege of the Floor was closed.

## Highway Superintendent's Report

Highway Report June 20, 2017

1. Gas price \$1.78 Diesel price \$1.69
2. We have been ditching, should have all projects done this week then cut edges.
3. After the edges are cut, the grader patch (which is stored in front of the garage) will be used to re-profile all oil and stone roads. That means edges, low centers, and wheel ruts. This material cost \$43.00 per ton verses \$63.00 per ton. (And climbing in cost). We will be using a small paver from Town of Union to do this. Joe Tennant and I have talked to them in exchange for use of a truck when they oil and stone later in the summer. Hr. per Hr.
4. Truck 82 was taken to Tri City Spring for a right rear spring and now found a left front broken. It goes back June 29<sup>th</sup>.
5. The week of July 4<sup>th</sup> the shop will be closed. I'll be checking in on the answering machine for emergencies.
6. Mark Keith is on personal and vacation to use it or lose it. He didn't want to go because we have so much work!
7. I want to hire a part time employee to run the tractor, broom, rake, mower and flag. Bill Kenville safety officer of Tioga County said the age limit was 18 years and older. ( He was not 100% sure so I am waiting to hear back from him.)

There was discussion concerning #7. Supervisor Yetter will check with the bookkeeper to see if there is enough money to do this. Superintendent Meade said he has no prospects yet but will run an ad in the Owego Pennysaver. Councilman Tomazin said he may know someone and would get back to the Superintendent. It pays \$10.00 an hour.

### New Business

#### Supervisor's Financial Report

Supervisor Yetter said everything is on track.

#### Resolution #61-2017

#### Supervisor's Financial Report

On a motion offered by Councilman Dalton and seconded by Councilman Smith, the Town Board accepted the Supervisor's Financial Report for May 2017 as submitted.

Councilman Dalton - AYE

Councilman Tomazin - AYE

Councilman Smith - AYE

Councilman Cheresnowski - AYE

Supervisor Yetter - AYE

#### **Motion Carried**

### Budget Transfers

Supervisor Yetter said we have a couple of budget transfers for covering additional expenses for the Historian's Building that will be reimbursed by the grant and a transfer for the brine tank exchange.

**Resolution #62-2017**

**Budget Modifications**

On a motion offered by Councilman Tomazin and seconded by Councilman Cheresnowski, the Board approved the following budget transfers:

**\$669.09**      **FROM**      **A1990.4**      **TO**      **\$669.09**      **A7510.4 Historian C.E.**

**\$289.69**      **FROM**      **DA5130.4**      **TO**      **\$289.69**      **DA5130.2 Mach. Equipment**

- Councilman Dalton - AYE
- Councilman Tomazin - AYE
- Councilman Smith – AYE
- Councilman Cheresnowski - AYE
- Supervisor Yetter - AYE

**Motion Carried**

**Justice Audit Resolution**

The Justice Audit has been done. We need a resolution for the State.

**Resolution #63-2017**

**Justice Audit**

On a motion offered by Councilman Dalton and seconded by Councilman Tomazin, the Town Board received the Justice Audit, completed June 13, 2017 by Councilmen Tomazin and Cheresnowski. The audit was satisfactory and approved by the Town Board.

- Councilman Dalton - AYE
- Councilman Smith- AYE
- Councilman Tomazin, Jr. – AYE
- Councilman Cheresnowski - AYE
- Supervisor Yetter, Jr. – AYE

**Insufficient Fund Fee**

We need to do a resolution authorizing the Town Clerk to charge an insufficient fund fee of \$20.00 for each dishonored check.

**Resolution #64-2017**

**Insufficient Fund Fee**

On a motion offered by Councilman Cheresnowski and seconded by Councilman Dalton, the Town Board authorizes the Town Clerk to charge a maximum fee of \$20.00 for an insufficient fund check.

- Councilman Dalton - AYE
- Councilman Smith- AYE
- Councilman Tomazin, Jr. – NAY
- Councilman Cheresnowski - AYE
- Supervisor Yetter, Jr. – AYE

**Standard Workday Resolution**

There was discussion about what this resolution is for.  
This resolution is for employees and elected officials who are in the State Retirement System and the resolution is a requirement of the State.

**Resolution #65-2017**

**Standard Work Day Resolution**

On a motion offered by Councilman Smith and seconded by Councilman Tomazin, the Town Board approved and accepted the following resolution:

Based on the work records submitted to the Town Supervisor, the standard work day is established for the following Town of Newark Valley employees:

John Schaffer – Justice	6 hours
Elizabeth Olmstead – Secretary	6 hours
Yvonne Tuetken – Court Clerk	6 hours
Karen Umiker – Bookkeeper	6 hours
Charles Meade – Highway Superintendent	8 hours (Based on 20 days)
Mark Keith – Foreman	8 hours (Based on 20 days)
Denise Liske- Dog Control	6 hours
Terry Patrick – Hwy Secretary	6 hours

These positions are part time salaried and these hours are worked on an as needed basis to fulfill each position’s requirements. The hours stated are an average per day per 5 day work week based on the logs submitted.



Office of the New York State Comptroller  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

## Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

(Rev. 8/15)

BE IT RESOLVED, that the Town of Newark Valley 1 30694 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>								
Highway Superintendent	8 hrs.	Charles Meade	9255	12875613	<input type="checkbox"/>	1/1/14-12/31/17	20 days	<input type="checkbox"/>
Judge	6 hrs.	John Schaffer	9324	39337191	<input type="checkbox"/>	1/1/14-12/31/17	5 days	<input type="checkbox"/>
<b>Appointed Officials</b>								
Foran	8 hrs.	Mark Keith	9573	38542437	<input type="checkbox"/>	1/1/17-12/31/17	20 days	<input type="checkbox"/>
Court Clerk	6 hrs.	Yvonne Tuetken	1656	39738661	<input type="checkbox"/>	1/1/17-12/31/17	5 days	<input type="checkbox"/>
Dog Control Officer	6 hrs.	Denise Liske	4183	39877923	<input type="checkbox"/>	1/1/17-12/31/17	5 days	<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, BARBARA S. MOCK, secretary/clerk of the governing board of the Town of Newark Valley, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 20<sup>th</sup> day of June, 2017 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Newark Valley on this 20<sup>th</sup> day of June, 2017.

Affidavit of Posting: I, Barbara S. Mock, being duly sworn, deposes and says that the posting of the Resolution began on June 21, 2017 and continued for at least 30 days. That the Resolution was available to the public on the

Employer's website at www.TownofNewarkValley.com

Official sign board at \_\_\_\_\_

Main entrance secretary or clerk's office at 109 Whig St Newark Valley NY



Page 1 of 2 (for additional rows, attach a RS2417-B form).



## **Department & Council Reports Code**

Tom Larson reported the following:

- During the month of May, the town had one roof project, 2 major additions, one garage change to a family room, and one home complete system renovation started .
- The weather has caused more grass problems than most spring into summer transitions.
- 7146 West Creek Rd is vacant and sound. The garage is open. Violation sent.
- 7185 West Creek tan in color. Is a safeguard home. I have sent them a violation.
- 7215 West Creek has an old realtor sign in front of it. It has been purchased by Brandon Hayes. They will be changing most major systems in the home and have a permit.
- 25 N. Ketchumville has garbage, refuse, and tall grass. Owner Linda Pintler will clean up after the 4<sup>th</sup> of July. Details to follow.
- 19 Harnecky owned by Jeremy and Heidi Persons has tall grass. We will most likely not see any change until early July. Explanation to follow.
- I went to a class last week Wednesday in Dryden NY and received 7 hours of credit.

Councilman Dalton asked about the Nelson development. Mr. Larson said he hadn't heard any more about it.

There is another property with tall grass on 38B.

There was discussion about the Code changes being done and still in progress.

The Code Enforcement's monthly report is on file in the Clerk's office.

## **Dog Control**

Denise Liske discussed with the Board the following:

- Whig St. is out of control with dog complaints
- There are more issues with Swagler/Wagner, 6 tickets will be issued
- She took a Pitbull to Stray Haven from NV/Maine Rd.
- Inspection of Stray Haven is pending but they are legal
- Powell licensing and boarding
- Swagler Pitbull injury
- State inspector came to her house and she passed, no negatives

## **Planning Board**

No report.

During the paying of the bills, the Board discussed the following:

The Board decided to cancel the next Work Session for July 4, 2017 and will decide about August's Work Session next month. Councilman Dalton will be absent July 18, 2017.

Supervisor Yetter invited all the Board Members to the Shared Services meeting at 6:00 P.M. Wednesday at the County Office Building.

The Board discussed the new sidewalks on Whig St.

**Highway Bills**

**Resolution #66-2017**

**Highway Bills**

On a motion, offered by Councilman Dalton and seconded by Councilman Smith, the Town Board authorizes the payment of Highway Bill Vouchers #H77– #H97 inclusive in the amount of \$48,219.96.

Councilman Dalton - AYE  
Councilman Tomazin - AYE  
Councilman Smith – AYE  
Councilman Cheresnowski - AYE  
Supervisor Yetter - AYE

**Motion Carried**

**General Bills**

**Resolution #67-2017**

**General Bills**

On a motion offered by Councilman Tomazin and seconded by Councilman Cheresnowski, the Town Board authorizes the payment of General Bill Vouchers 143-179, inclusive, in the amount of \$8,857.84.

Councilman Dalton - AYE  
Councilman Tomazin - AYE  
Councilman Smith – AYE  
Councilman Cheresnowski - AYE  
Supervisor Yetter - AYE

**Motion Carried**

On a motion offered by Councilman Smith and seconded by Councilman Tomazin, the meeting was adjourned at 7:54 P.M.

The July 4th, 2017 Work Session has been canceled.

The next scheduled meeting is a Regular Meeting to be held July 18, 2017 at 7:00P.M.

Respectfully submitted,

Barbara S. Mock