

HELP WANTED

Town of Newark Valley

Part Time Municipal Bookkeeper

Municipal Bookkeeper part time, salaried position. Position requires experience with municipal bookkeeping, Excel spread sheets, and Quick Books. Hours are flexible and vary from week to week. Applicant must be bondable. Also must be familiar with and be able to do payroll. Salary, depending on experience and qualifications. Resumes to be submitted to Newark Valley Supervisor, 109 Whig Street, Newark Valley, NY 13811 or by email at nvsupervisor@stny.rr.com by April 3, 2018.

By order of
Stuart L. Yetter, Jr. – Supervisor
Town of Newark Valley