

TOWN OF NEWARK VALLEY

HELP WANTED

The Town of Newark Valley has a future opening for a Secretary to the Supervisor. This is a part-time position with flexible hours. Job duties include, but not limited to typing, computer, phone and people skills. Salary to be determined based on experience level. To apply contact the Newark Valley Town Hall, 109 Whig Street, Newark Valley, NY, M-F, between 10 a.m. and 1 p.m. for an application. Return applications to the Town of Newark Valley, Supervisor on or before August 13, 2021.

Stuart Yetter, Jr, Supervisor