

TOWN OF NEWARK VALLEY
APPLICATION FOR MANUFACTURED HOME PERMIT

Received by: CEO CLERK _____

Permit No. _____ - _____

Amount Paid \$ 100.⁰⁰ Paid in full

Tax Map No. _____ - _____ - _____

Date ____ / ____ / ____

1. Applicant: Name _____ Current Address _____
_____ Phone (____) ____ - _____

2. Location: (Park Name or Address) _____

3. The premises is owned by Applicant _____

4. The manufactured home for which the permit is sought will be used for Residential or Commercial purposes.

5. If commercial describe the use which will be made of the manufactured home _____

6. If residential, how many families will occupy the manufactured home? _____ Number of bedrooms? _____

7. Length of manufactured home _____ ft. Width of manufactured home _____ ft

8. Is the manufactured home located on a corner lot? Yes No

9. What is the road frontage? _____ ft. Name of road the frontage is on? _____

10. What is the depth of the lot? _____ ft. How many acres? _____ acres

11. If commercial, are any signs to be placed on the manufactured home or lot? Yes No

12. The distance the manufactured home will be from the center line of the road will be _____ ft. (Must be 60' or more)

13. The frontage of the property is on a Town County or State road?

14. The left side of the manufactured home will be _____ ft. from the left lot line.

15. The right side of the manufactured home will be _____ ft. from the right lot line.

16. Two copies of a lay out or plot plan are required. The plot plan will include: all dimensions showing the lot size, the manufactured home with foundation, well and septic location. The distance between the septic and well. The distance the septic and well are from the boundaries. Any proposed or existing decks, outbuildings, pools, streams, or natural formations. A good example of this is located online at www.townofnewarkvalley.com.

17. Submit with this application, a foundation plan. This can be supplied by your manufactured home retailer. A copy of

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the installation manual, or pages copied from it that show the correct installation procedure for your make and model of home. This plan shows in detail the construction of pillars, slab, or modular slab foundation. It also shows the location of hurricane tie downs.

18. Are you using an existing septic system and does the new home have the same number of bedrooms as the previous home? Yes No If you are not using an existing septic system and installing a new septic system, then you must hire a professional engineer or architect to draw up the plans. The plans will show the proper size, location and be stamped by the engineer/architect. Your engineer/architect will inspect the work and submit to the Code Enforcement Officer a statement on his/her letterhead that the work is completed to code.

19. The cost of the manufactured home is estimated at \$ _____ and the year is _____.

20. The sellers name is _____ and they are providing a certified manufactured home installer, or your certified manufactured home installer is _____

21. Will the home be located in a flood plain or flood way? Yes No If yes, a flood plan permit will be required.

Signature of Applicant _____ Dated ____/____/____

Signature of Supervisor _____ Date of Action ____/____/____

Signature of Town Clerk _____ Action by the Board ____/____/____