

June 21, 2017

To Whom it May Concern:

The following is the Resolution passed by the Newark Valley Town Board on June 20, 2017 at their Regular Town Board Meeting held at 109 Whig St., Newark Valley, NY.

**Standard Workday Resolution**

This resolution is for employees and elected officials who are in the State Retirement System.

**Resolution #64-2017**

**Standard Work Day Resolution**

On a motion offered by Councilman Smith and seconded by Councilman Tomazin, the Town Board approved and accepted the following resolution:

Based on the work records submitted to the Town Supervisor, the standard work day is established for the following Town of Newark Valley employees:

John Schaffer – Justice	6 hours
Elizabeth Olmstead – Secretary	6 hours
Yvonne Tuetken – Court Clerk	6 hours
Karen Umiker – Bookkeeper	6 hours
Charles Meade – Highway Superintendent	8 hours (Based on 20 days)
Mark Keith – Foreman	8 hours (Based on 20 days)
Denise Liske- Dog Control	6 hours
Terry Patrick – Hwy Secretary	6 hours

These positions are part time salaried and these hours are worked on an as needed basis to fulfill each positions requirements. The hours stated are an average per day per 5 day work week based on the logs submitted.



Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

## Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A  
 (Rev. 8/15)

BE IT RESOLVED, that the Town of Newark Valley, 30694 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>								
Highway Superintendent	8 hrs.	Charles Meade	9255	12875613	<input type="checkbox"/>	1/1/14-12/31/17	20 days	<input type="checkbox"/>
Judge	6 hrs.	John Schaffer	9324	39337191	<input type="checkbox"/>	1/1/14-12/31/17	5 days	<input type="checkbox"/>
<b>Appointed Officials</b>								
Forman	8 hrs.	Mark Keith	9573	38542437	<input type="checkbox"/>	1/1/17-12/31/17	20 days	<input type="checkbox"/>
Court Clerk	6 hrs.	Yvonne Tuetken	1656	39738661	<input type="checkbox"/>	1/1/17-12/31/17	5 days	<input type="checkbox"/>
Dog Control Officer	6 hrs.	Denise Liske	4183	39877923	<input type="checkbox"/>	1/1/17-12/31/17	5 days	<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, BARBARA S. MOCK, secretary/clerk of the governing board of the Town of Newark Valley, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 20<sup>th</sup> day of June, 2017 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Newark Valley on this 20<sup>th</sup> day of June, 2017.

Affidavit of Posting: I, Barbara S. Mock, being duly sworn, deposes and says that the posting of the Resolution began on June 21, 2017 and continued for at least 30 days. That the Resolution was available to the public on the

- Employer's website at www.TownofNewarkValley.COM
- Official sign board at \_\_\_\_\_
- Main entrance secretary or clerk's office at 109 Whig St Newark Valley NY



